

## **Herts Young Mariners Base** **General Information**

Thank you for choosing to book with Herts Young Mariner Base. We look forward to welcoming you to the base and hope that you will have an enjoyable and productive visit.

HYMB enables young people to take part in a wide variety of outdoor activities in a safe and invigorating environment. The introduction for the Activity Centres Licensing Regulations 1996 provided the legal framework for these regulations.

1. The head of centre has overall responsibility for the activities which take place on site or within the scheme of the licence. On a day to day basis this will be delegated to the duty warden.
2. The duty warden will have responsibility for the activities taking place on site (and within the immediate locality). All users must follow any reasonable request issued by the duty warden.
3. Visiting staff leaders accompanying groups are responsible for the pastoral care and behaviour of their group at all times. They are expected to support the centre staff by supporting their instructors and following health and safety rules.

All our staff hold appropriate qualifications and the base has specific licences for activities. Risk assessments have been carried out on all activities. For more information on licences, qualifications and risk assessments please email us at [HYMB@hertfordshire.gov.uk](mailto:HYMB@hertfordshire.gov.uk).

### **The following information is extremely important and related to your booking:**

#### **Travel**

**By Road:** One and a half miles away from junction 25, M25.

**By Rail:** The nearest railway station is Cheshunt, approx 150 metres from the base.

**Car Parking:** Adequate free car and Coach parking is available for users of the base.

Please note that there is a busy level crossing just before the base and we recommend that you allow approximately an extra 15 minutes onto your journey time to allow for this. There is also a height restriction on the level crossing of 4.25m.

#### **Clothing**

For all activities please ensure you bring a complete change of clothing, including shoes. You will also need a towel and toiletries for showering afterwards.

Water/windproofs and a high factor waterproof sun protection are advisable depending on the weather.

For climbing and caving you will need old, warm clothes which allow for freedom of movement plus soft soled trainers or plimsolls. Please ensure that you wear full length sleeves and trousers for climbing and caving.

All jewellery must be removed prior to activities.

#### **Lockers**

There are a small number of lockers on site which require a 20p piece which is refundable, however you will be allocated a room which can be locked to store belongings for the group.

### **Refreshments**

There are vending machines in the reception area which can be used to purchase snacks however we do recommend that if your group is here all day that you bring a packed lunch with you.

### **Bank/Shops**

Supermarket and banks are approx 10 minute walk.  
Pubs, bakery and take aways within 300 yards.

### **Liability and Insurance**

The base does not accept responsibility for damage or loss of possessions belonging to visitors and users of the base. Vehicles are parked at the owner's risk. The base carries mandatory insurance cover relating to third parties. Individuals should consider whether they need personal accident insurance.

### **Supervision**

It is the responsibility of group leaders to ensure that the group is supervised at all times when not partaking in activities and that all young people keep off fixed activity structures.

### **Activity Safety**

It is not essential to be able to swim however participants must be able to follow instructions whilst in the water. Please make the instructors aware of any non-swimmers in the group. Buoyancy aids will be issued to all participants taking part in any water based activity; these must be worn at all times on the water and Jetties. Helmets will issued for activities when required and these must be worn at all times until instructed other wise by a member of staff.

### **Base Rules**

Swimming is not permitted except as part of a recognised training exercise when the duty warden should be consulted before hand.  
All participants must be a minimum age of 8 years old.  
Smoking is not permitted anywhere on site.  
The consumption and sale of alcohol is not permitted anywhere on site unless written approval has been given from the head of centre.  
Dogs are strictly prohibited (except guide dogs)

### **Other Information**

Sailing/Canoeing Log Books etc can be purchased from reception.  
We advise that your group be split into groups of 10 and given letters from A onwards before your arrival (please see you programme for information).  
On arrival please report to reception 15 minutes before the start time of your course. You will be welcome to the base and introduced to your instructor, where you will be issued with any specialised clothing and equipment if required.  
Please ensure that you have read the changing room policy and the booking form and that it is signed, dated and you have returned one of the copies to HYMB.